



Instructions for requesting an administrative review

If you are dissatisfied with a decision made by a rescue authority under section 96 of the Rescue Act, you have the option to submit a request for an administrative review.

The request can be made by the individual to whom the decision is directed, or whose rights, obligations, or interests are directly impacted by the decision (the involved party).

A request for an administrative review must be submitted within 30 days of being informed of the decision. It must arrive at the Western Uusimaa Wellbeing Services County Registry Office by the last day of the deadline, prior to the office's closing time.

Unless evidence to the contrary is provided, it is assumed that the involved party received notification of the decision seven days after the letter was sent. If the notification is sent electronically, the involved party is assumed to have received notification of the decision on the third day after the message was sent, unless evidence to the contrary is provided. The day of notification is not included in the period during which the request must be submitted. If the deadline for the request coincides with a public holiday, Independence Day, May Day, Christmas Eve, Midsummer Eve, or a Saturday, the deadline will be extended to the first weekday thereafter.

Authority responsible for the request

The authority to which the request for an administrative review is addressed is the County Board of the Western Uusimaa Wellbeing Services County.

Contact information:

Email address: kirjaamo@luvn.fi

Postal address: Registry Office

P.O. Box 33, 02033 Western Uusimaa Wellbeing Services County

Telephone: 029 151 2000 (switchboard)

The Registry Office is open Monday to Friday from 9.00–15.00.

Form and content requirements

A request for an administrative review must be made in writing. An electronic document is also considered to meet this requirement.

The request for an administrative review must specify the decision to be reviewed, the type of correction requested, and on what basis the correction is requested. The request must also include the requester's name, municipality of residence, postal address, and telephone number. If the decision following the administrative review can be delivered electronically, the request should also include an email address.